

Rural Municipality of Breadalbane
Minutes of Annual General Meeting
Tuesday, March 29, 2022
7:00 pm

Council Members Present: Mayor Margo Dooks
Councilors: David Ross, Irene Novaczek,
John MacLeod, Lyle Longuepee

Regrets: Deputy Mayor Jeff Rahn, Councilor Sharon Duncan

Staff Members Present: Chief Administrative Officer, Julia Smith
Accountant Darlene Howell

Visitors: none

1. Calling of Meeting to Order

Mayor Dooks called the meeting to order at 7:16 PM and welcomed Council members and staff to the March 29th Annual Meeting of the Rural Municipality of Breadalbane.

2. Disclosure of Conflict of Interest

Nil

3. Approval of Tentative Agenda

It was moved by Councilor Novaczek and seconded by Councilor Ross to approve the agenda for the March 29, 2022 Annual General meeting of the Rural Municipality of Breadalbane as circulated. **MOTION CARRIED.**

4. Delegations or Presentations

Nil

5. Financial Report

5.1 Financial Report – Darlene Howell

It was moved by Councilor Longuepee and seconded by Councilor Ross to approve the financial report for the March 29, 2022 Annual General of the Rural Municipality of Breadalbane as presented. **MOTION CARRIED.**

5.2 Budget Approval

It was moved by Councilor Longuepee and seconded by Councilor Ross to approve the 2022-2023 Operating Budget as circulated. **MOTION CARRIED.**

➤ *Darlene Howell left the meeting at 8:21 pm*

6. Minutes from October 27, 2021

Mayor Dooks stated that the Minutes from the October 27, 2021 meeting were approved as previously circulated but just require signature.

- 7. Approval of Minutes from November 30, 2021**
Moved by Councilor Longuepee and seconded by Councilor Ross to approve the minutes from the November 30, 2021 meeting of the Rural Municipality of Breadalbane as circulated. **MOTION CARRIED.**
- 8. Approval of Minutes from December 14, 2021**
Moved by Councilor MacLeod and seconded by Councilor Ross to approve the minutes from the December 14, 2022 meeting of the Rural Municipality of Breadalbane as circulated. **MOTION CARRIED.**
- 9. Approval of Minutes from the Closed Camera January 30, 2022 Special Council Meeting**
Mayor Dooks stated that the Minutes from the Closed Camera January 30, 2022 Special Council meeting were approved as previously circulated but just require signature.
- 10. Approval of Minutes from March 15, 2022**
Moved by Councilor Novaczek and seconded by Councilor Ross to approve the minutes from the March 15, 2022 meeting of the Rural Municipality of Breadalbane as circulated. **MOTION CARRIED.**
- 11. Business Arising from Minutes**
none
- 12. Reports**

 - 12.1 Chief Administrative Officer Report – Julia Smith**
Report as circulated and attached.

It was moved by Councilor Novaczek and seconded by Councilor Ross to approve the CAO report for the March 29, 2022 Annual General of Rural Municipality of Breadalbane as circulated. **MOTION CARRIED.**
 - 12.2 Mayor Report – Mayor Dooks**
Mayor Dooks reported that Deputy Mayor Jeff Rahn submitted his resignation letter on March 24, 2022 and is no longer on Council. Attached.

It was moved by Councilor Ross and seconded by Councilor MacLeod to approve the Mayor report as presented for the March 29, 2022 Annual General of Rural Municipality of Breadalbane as presented. **MOTION CARRIED.**
 - 12.3 Capital Projects Report – Irene Novaczek**
It was moved by Councilor Longuepee and seconded by Councilor Ross to approve the Capital Projects report as presented for the March 29, 2022 Annual General of Rural Municipality of Breadalbane as presented. **MOTION CARRIED.**

12.4 Emergency Measures Committee Report – Lyle Longuepee

Councilor Longuepee reported that the EMO plan has been submitted to Municipal Affairs and that there will be a Discussion Based exercise held soon.

It was moved by Councilor Novaczek and seconded by Councilor Ross to approve the Emergency Measures Committee report as presented for the March 29, 2022 Annual General of Rural Municipality of Breadalbane as presented. **MOTION CARRIED.**

13. New Business

13.1 Motion to approve application for Gas Tax Project – Solar Panels

RESOLUTION

Be it know that after consultation with Community ratepayers on March 29, 2022, Council unanimously resolves to proceed with the Gas Tax project to install Solar Panels at a cost of \$10,120.00 immediately.

It was moved by Councilor Novaczek and seconded by Councilor Ross to approve the application for a new project through the Gas Tax Funds for the addition of Solar Panels based on the quote from MB Eye Electrical in the amount of \$10,120.00. **MOTION CARRIED.**

13.2 Motion to approve The Master’s Pieces request to increase invoice amount

It was moved by Councilor Novaczek and seconded by Councilor Longuepee to approve the invoice adjustment from The Master’s Pieces from the quoted amount of \$2,000.00 to \$2,300.00. **MOTION CARRIED.**

13.3 Resolution to approve Municipal Tax Rate, Five Year Capital Projects Plan, Operating Budget and Asset Management Plan for the year ending March 31, 2023

Mayor Dooks read the

RESOLUTION Be it known that, after consultation with community ratepayers on March 15, 2022, Council unanimously resolves to:

- set the Municipal Tax Rate for 2022-2023 at \$0.20 per \$100 of property assessment***
- approve the attached Operating Budget for year ending March 31, 2023***
- approve the attached Five Year Capital Projects Plan for 2023 – 2027***
- approve the attached Asset Management Plan for the year ending March 31, 2023***

It was moved by Councilor Novaczek and seconded by Councilor Longuepee to approve the resolution as read by Mayor Dooks. **MOTION CARRIED.**

14. Correspondence

- Email from B & G Sprinklers Ltd.
- Email from FPEIM re Annual Meeting
- Email from Municipal Affairs re Municipal Office being open 20 hours per week

15. Future Meeting Dates

General Council Meeting – Tuesday, June 14, 2022

General Council Meeting – Tuesday, September 12, 2022

General Council Meeting – Tuesday, November 14, 2022

16. Open Floor
No discussion

17. Adjournment
Mayor Dooks adjourned the meeting at 8:40 PM.

Margo Dooks
Mayor, Rural Municipality of Breadalbane

Julia Smith,
CAO, Rural Municipality of Breadalbane