

~~DRAFT~~ - Approved May 27, 2024

Rural Municipality of Breadalbane
Regular Council Meeting
Monday March 11, 2024
7:00pm
Breadalbane Community Hall

Councillors present: Irene Novaczek, Rebecca MacLeod, Kent MacLennan, Lisa MacLennan, Bev Fowler, Jessica Stewart. **Regrets:** David Ross. **Minute keeper appointed:** Bev Fowler.
Others in attendance: Renee Ross, Breadalbane; Jamie Doucette, Hartsville

1. **Meeting was called to order by Mayor Novaczek at 7:09 pm**
2. **Disclosure of Conflict of Interest**
There were no councillors in conflict of interest with any of the agenda items.
3. **Approval of Agenda for Monday March 11, 2024**
The meeting agenda was reviewed; motion to approve the agenda was made by Councillor Lisa MacLennan, seconded by Councillor Jessica Stewart. Motion was approved; all voted in favor.
4. **Adoption of Minutes from Council Meeting February 12, 2024**
The minutes of the regular meeting of Council on February 12, 2024 were reviewed. A motion to approve the minutes was made by Councillor Rebecca MacLeod. Councillor Kent MacLennan seconded the motion. The minutes were approved; all voted in favor.
5. **Business arising from Minutes**
None.
6. **Reading of Correspondence**
A letter was received from Brad Trivers, MLA, reminding of an opportunity for a grant for meals for seniors. A letter was received from the Order of PEI soliciting nominations until March 22, 2024.
7. **Reports from Standing and ad hoc Committees**
 - 7.1 **Capital Projects Committee**

Mayor Novaczek noted a need to call for volunteers to paint the front basement floor. Vinyl flooring and baseboards have been purchased and can be delivered when we have ensured the basement will stay dry, and have a contractor to do the installation. An application to have the kitchen licensed was sent in. See also Basement Repairs Update, Item 9.2.

7.2 Finance Committee

Councillor Bev Fowler advised that the 2025 Operating Budget and Five Year Capital Plan requires an adjustment to account for recent expenditures for materials for the Hall Upgrade Project. Subject to that adjustment, Bev moved approval of the budget documents and the tax rate for 2025 (unchanged, at \$0.20). Motion seconded by Kent MacLennan, unanimously carried. (The resolution is appended to these minutes.)

A schedule detailing bank transactions from January 1, 2024 to date was distributed.

7.3 EMO Committee

Committee chair Kent MacLennan has been doing online training for emergency management. We need to purchase gas cans for the generator fuel. He reported that there has not yet been a response from Duffy Construction regarding our request to prioritize this end of Dixon Road for snow ploughing to ensure that residents have access to the hall, which is a Warming Center.

8. CAO Report

Our CAO, Rob Cameron, is ill. In his absence, Bev Fowler reported that the accounting is up to date and all known accounts paid. The CAO has advised councilors of the need to complete the Code of Conduct training by March 31, 2024 or they will be unable to vote.

9. New Business

9.1 Housing project update

Mayor Irene Novaczek reported on the community meeting held on March 9, chaired by Lynne Lund. A Steering Committee has been formed with councilors Lisa MacLennan, Rebecca MacLeod and Mayor Irene Novaczek on it. We hope to recruit prospective residents including young people to the committee.

9.2 Hall Upgrade Project (Basement Repairs)

We have one quote from Boswall's Basement Systems, for approx. \$24000, to address the water seeping through the concrete floor of the middle basement (old school building). They recommended doing the job from the inside. John Macleod, who was on council when the library annex was built, will be able to tell us who the builder was and the extent of weeping tile around that section of the building. Mayor Irene Novaczek and Councillor Kent MacLennan led a

discussion of the option: internal vs external drainage tiles. Advice on the cost of an external solution has been requested. We need to do a public tender call to solicit other bids. A question from the floor about the problem was answered.

9.3 Sustainability Update

Councillor Fowler reported that once the 2025 Operating Budget is finalized a draft letter to the Department of Municipal Affairs will be prepared to ask for financial support until such time as we either amalgamate with another community or annex the surrounding area. This will be shared with Council prior to sending.

10. Inquiries by Members of Council

Mayor Novaczek thanked Councillor Kent MacLennan for installing the railing and GFCI plug requested by our insurers. She reported that the librarian has complained about trash in the parking area, left presumably by youths. She asked councillors to remind parents and youths to be respectful of the property.

Kent MacLennan reported on a request for a Handicapped Parking space in our parking area. Lisa MacLennan agreed to follow up.

Rebecca MacLeod commented on the overland flooding affecting the Inkerman Road. The province said they would open up the culvert and re-ditch one side of the road to take more water away, but they have so far failed to do so. Mayor Novaczek agreed to contact the Department of Highways to ask that they build the road up and improve the ditches. Councillor Ken MacLennan agreed to alert MLA Brad Trivers.

Rebecca MacLeod inquired about the possibility of getting a speed sign that flashes the driving speed for Inkerman Road, because trucks go through the village at high speeds. The consensus was that if those signs are normally installed by the municipality, we do not have the funds for one; Council will ask the province to install signage.

Rebecca MacLeod relayed a concern from a ratepayer about one of our councillors without naming the councilor. She and Councilor Stewart asked if we do criminal record checks (indictable offences) on Councillors. Councilor Bev Fowler responded that we do not, and that complaints against councilors should be directed to the CAO to handle privately in the appropriate manner, and not aired without facts at a public meeting of council.

Rebecca MacLeod asked if we could consider having a training course on the use of NARCAN (for phentanyl overdoses) and a supply of the drug. We would have to identify local healthcare workers

who could administer the drug. A retraining session on AED's and artificial respiration was also discussed. Jessica Stewart agreed to follow up.

Jessica Stewart commented on the poor condition of Grafton and Holmes Streets. She agreed to draft a letter for Mayor Novaczek to send to the Department of Highways.

The Breadalbane road also needs upgrading with gravel. Kent suggested that the group in charge of the Emerald community center / Boxcar lounge could be asked to help to lobby for improvements.

11. Introduction and Reading of Bylaws – *none for this meeting*

12. Appointments to Committees – *none for this meeting*

13. Public Presentations/Petitions/Delegations – *none for this meeting*

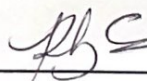
14. Meeting was adjourned at 8:40 pm

Minutes Approved on

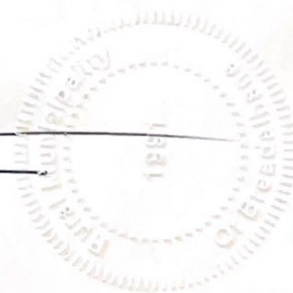
May 27, 2024



Deputy Mayor



CAO



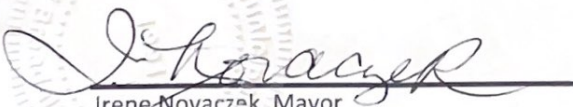
**Rural Municipality of Breadalbane
Resolution from the Minutes of a Meeting of Council on
March 11, 2024**

"Be it known that, after consultation with community ratepayers on February 12, 2024,

Council unanimously resolves to:

- approve the attached combined Five Year Capital Budget for 2025 to 2029,
- approve the attached Operating Budget for 2025,
- approve the attached Asset Management Plan for 2025 (note b of Five Year Capital Budget), and
- set the municipal tax rate for 2025 at \$0.20 per \$100 of property assessment.

Signed and sealed:



Irene Novaczek, Mayor



Rob Cameron, CAO