**Breadalbane Council Meeting Minutes**

**November 12, 2024**

**Councillors present:** David Ross, Kent MacLennan, Lisa MacLennan, Bev Fowler, Rebecca MacLeod.

Absent: Jessica Stewart

**Visitors:** No visitors for this meeting

Mayor Irene Novaczek called the meeting to order at 7:00 PM.

**Approval of meeting agenda**: Moved by Bev Fowler, seconded by Lisa MacLennan.

Motion carried.

No conflicts of interest identified.

**Minute keeper**: Delmer Mitchell, CAO

**Approval of Minutes of September 9th, 2024:** Moved by Bev Fowler, seconded by Lisa MacLennan. Carried.

**Business Arising:**

**Phone Issues (Continued):** Bell has been unable to resolve the issues with the phone and only when the Community Center is on fibre optic will the phone situation be resolved.

A phone line is required under the agreement with the Library. Kent suggested the use of a WIFI phone line in the interim until the fiber optic upgrade happens at the Center.

Mayor Novaczek reviewed the recent application for Park improvements. Curtis suggested we submit a proposal to spend all of the allocated Gas Tax funds.

Lisa MacLennan supplied a second quote for outswinging doors with panic bars: These are necessary for the Community Center to become an official Welcome Center. Quotes are still needed, including quotes for used doors and the Mayor asked the CAO to obtain these.

**Agenda item 7.1**

**Small is Beautiful Christmas Craft Fair:**

Lisa MacLennan gave an update on the annual Christmas Craft Fair. Thirty-one vendors signed up. Lisa will also be setting up a 50/50 ballet box for the event. Bev will supply a $150.00 float for the door. The basement has been cleaned and the floor painted lead by Lisa and with help from other members of the community. Planning is going well.

**Agenda Item 7.2**

**Fundraising Committee Update:**

Rebecca MacLeod presented and reviewed the draft committee Terms of Reference. Also presented was a list of proposed committee members. There has been one receipt for our share of the Causable lottery to date. Rebecca moved approval of the Terms of Reference as amended; seconded by Bev Fowler. Carried. The Committee has yet to meet.

**Agenda Item 7.3**

**Hall Improvement Updates:**

Lisa MacLennan proved the update on recent painting and is working on having the exit sign replaced before the Craft Fair. Bev Fowler moved approval of the Maritime Construction quote to repair drainage tiles and to use funds from our Reserve Fund, if required. Lisa seconded the motion. Carried.

Mayor Novaczek provided an update on grant applications. A CIP grant project for Hall Upgrades has been completed but may be amended to include the weeping tile repair work.

**Agenda Item 7.4**

**Housing Project Update:**

Bev Fowler reported on behalf of the Steering Committee. The consultants have completed their work, except to conduct information sessions for other interested municipalities. Their final report has been posted on the municipal website for public review. Our Steering Committee is moving forward with a grant application to the Green Municipal Fund. Mayor Novaczek will prepare the initial application and Leading Impact Consultants will assist as required. This grant could help to further determine retrofits in the community. Bev moved approval of the application; seconded by Kent; carried.

We will be billing the project $900 to cover the cost of nine meetings. In addition, we will be billing to recover an administration fee of $1,800. King Square Affordable Housing has agreed to an administration fee of $1,000.

 The final advance from the Donnelly Foundation, when received, will be used to fund the GMF grant application and costs of the next phase of our Housing Project. Motion to approve by Bev Fowler; seconded by Kent MacLennan; carried.

**Agenda Item 7.5**

**Financial Report:**

We have an operating loss of $9,031 for the six months which is reasonably on budget. We had cash on hand of $14,207 on September 30, 2024, which included $8,048 of unspent grant money from the Catherine Donnelly Foundation. We also had $4,304 in our Reserve Account.

**8.New Business:**

**Agenda Item 8.1**

Lisa MacLennan was asked to coordinate the Christmas tree lighting with the event in the Park.

**Agenda Item 8.2**

Three quotes were provided to council for heat pump cleaning by the CAO. Kent MacLennan moved we accept the quote from Power Clean Industries; seconded by Bev Fowler; carried.

The next council meeting will be January 14th, 2025.

Meeting adjourned at 8:20 PM.

Signature of Mayor:

Signature of CAO: